

>PLAY >VOLUNTEER >COACH >REFEREE



**EQUAL GAME EMBASSADOR
WOMEN & GIRLS FOOTBALL
RECRUITMENT PACK**
FOR A BETTER GRASSROOTS GAME IN GREATER MANCHESTER

  **GREATER
MANCHESTER
FOOTBALL**



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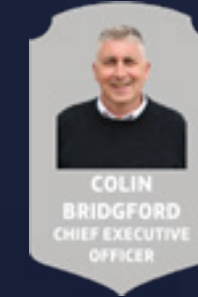
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If you need any additional information or have any questions about this role please contact SUPPORT@MANCHESTERFA.COM or the recruiting officer identified later within this application pack.

WHO ARE MANCHESTER FA?



We are the home of grassroots football in Greater Manchester and are committed to providing football **FOR ALL**.

A passionate, inspiring and professional organisation, Manchester FA is the governing body for association football across Greater Manchester. We are responsible for efficiently governing and developing the local game and strive to positively influence participation for all, regardless of age, ability, sex, sexual orientation, race, religion or socio-economic background. Often described as grassroots football, participation in the non-professional game continues to thrive in a city-region steeped in football tradition and history.

Based at the House of Sport at the Etihad Campus, we oversee and support the game at every level across our county. We currently support more than 45,000 affiliated players playing within thousands of teams and hundreds of clubs. The game is powered by over 4,000 registered volunteers who give their time to lead, organise and sustain football in their communities.

We also support the development of the people who make the game possible on and off the pitch. This includes over 1,000 registered referees and a growing network of coaches who access learning and development opportunities to raise standards and improve the experience for players across Greater Manchester.

As guardians of the national game locally, we are committed to strong governance, high standards, effective safeguarding and continuous development. Everything we do is focused on one shared ambition: for a better grassroots game in Greater Manchester.



‘FOR A BETTER GRASSROOTS GAME IN GREATER MANCHESTER’
CLICK OR SCAN TO DOWNLOAD OUR 2024-2028 MANCHESTER FA BUSINESS STRATEGY



MEET THE TEAM



BENEFITS OF WORKING WITH US

There are a whole host of both contractual and non-contractual benefits to working with us here at Manchester FA, including but not limited to just some of the following....



You birthday off, in addition to 25 days annual leave and bank holidays!



A hybrid and flexible approach to your working week and schedule.



An employee contributory pension scheme



Access to ticketing including England fixtures and The FA Cup Final!



Additional Training & Development opportunities throughout the season.



An award winning County FA including our People Plan for employee wellbeing.



APPLICATION PROCESS

To apply, please complete the application form located towards the end of this pack and equality and diversity monitoring form found [HERE](#).

Please make sure to review the recruitment pack in full before completing your application form. If for any reason you are unable to access or complete the application form, please contact Paul.Roots@ManchesterFA.com who can arrange for any reasonable adjustment to be made for your application.

If shortlisted, you will be invited to attend an interview for the role. The interview will be arranged during the week specified below.

Manchester FA is committed to equality, diversity, and inclusion. Striving to be fully representative of the community it serves by ensuring that all job applicants, third-party partners, and members of staff are treated equally, without discrimination because of gender, sexual orientation, marital or civil partner status, gender reassignment, race, colour, nationality, ethnic or national origin, religion or belief, disability, or age. You can find out more about Manchester FA’s commitment to EDI in our Equal Opportunities Policy at [ManchesterFA.com](#).

Manchester FA are committed to addressing individuals from historically under represented groups within the game. We aim to tackle this inequality by shortlisting for interview a minimum of two applicants with ethnically diverse, disability or female characteristics that meet the essential criteria for the advertised role.

Safeguarding is at the Heart of What we do!

Manchester FA is committed to ensuring that Safeguarding within Grassroots football is at the heart of what we do. Ensuring that all our officers and volunteers involved in Manchester FA and to be successful in this role you will be required to ensure that you are committed to completing any safeguarding training that is deemed a requirement by Manchester FA or The FA. A Criminal Records Check will be completed with employment and character references requested before employment is offered.

KEY DATES

APPLICATION CLOSING DATE:

WEDNESDAY 30 SEPTEMBER 2026 - 5PM

INTERVIEWS:

THURSDAY 8 / FRIDAY 9 OCTOBER 2026

ABOUT THE ROLE

ROLE TITLE:	EQUAL GAME AMBASSADOR – WOMEN & GIRLS FOOTBALL
CONTRACT TYPE:	CASUAL WORKER
HOURS PER WEEK:	50 HOURS PER CONTRACT - HOURS WILL VARY AND MAY INCLUDE EVENINGS AND WEEKENDS
SALARY:	£25 PER HOUR
ANNUAL LEAVE	N/A
LOCATION:	Greater Manchester - Home-based
ROLE PURPOSE:	Manchester FA is looking for an enthusiastic and experienced individual(s) with a passion for grassroots football to join the team. The successful candidate will be responsible for support grassroots football clubs to apply their learnings from the Equal Game Training and build their own Equal Game Action Plan; creating more accessible opportunities for women and girls. Key Accountabilities - Engage with selected England Football Accredited clubs following their completion of the ‘Equal Game Training’ - Signpost and help clubs access relevant support - Support clubs to build and sustain relationships with relevant local partners - Collaborate with County FA staff, national FA staff, and other grassroots football stakeholders - Maintain records of the support being provided to grassroots club

RESPONSIBILITIES

JOB TITLE:	EQUAL GAME AMBASSADOR - WOMEN & GIRLS FOOTBALL	CONTRACT TYPE:	CASUAL
REPORTS TO:	WOMEN & GIRLS DEVELOPMENT OFFICER	TIME COMMITMENT:	50 HOURS PER CONTRACT
DIRECT REPORTS:	N/A	LOCATION:	HOME BASED

JOB RESPONSIBILITIES

- Attend one of the ‘Train the Trainer’ course dates
- Work with County FA Leads to collaboratively deliver the local ‘Equal Game’ Training
- Work with England Football Accredited clubs following their completion of the ‘Equal Game Training’ to support in the creation of a bespoke female football action plan. This outlines new team-based and sessional opportunities for female players which may include new playing provisions, coaching development, volunteering roles, and creating safe environments.
- Support clubs to maximise and sustain these opportunities for female players using the Equal Game toolkit.
- Signpost and help clubs access relevant support including funding and coach development opportunities via the County FA, and FA Women & Girls Coach Development network.
- Support clubs to build and sustain relationships with relevant local partners such as charitable organisations, educational establishments, alongside other key partners to promote the new opportunities.
- Collaborate with County FA staff, national FA staff, FA Women & Girls Coach Mentors, FA Women & Girls Community Champions, external partners, and wider members of the grassroots delivery team workforce.
- Maintain records of the support being provided to grassroots clubs with the aim of providing clarity on work programmes, development opportunities and sharing of good practice.



PERSON SPECIFICATION

ESSENTIAL CRITERIA:	- Can demonstrate success in developing female grassroots football opportunities and/or an experienced sports development professional. - Experience of facilitating and engaging with volunteers. - Experience of engaging with external partners and stakeholders. - Ability to build trust and develop effective working relationships within England Football Accredited Clubs. - Ability to deliver practical support sessions to a range of club Volunteers. - Understanding of how an England Football Accredited Club operates. - An advocate for female football with an understanding of the challenges and barriers that both players and volunteers can face. - Commitment to attend additional training provided as part of this programme. - Flexible in approach with willingness to work evenings and weekends, as well as travel across the County. - IT proficient- confident with setting up and actively taking part in online meetings.
DESIRABLE CRITERIA:	- Experience of volunteering within a grassroots football club as a Committee Member. - Experience of mentoring others. - Experience of accessing external funding. - Knowledge of The FA's strategy for Women & Girls Football; Inspiring Positive Change. - Knowledge of the England Football Accreditation Framework and the existing support and resources available to Accredited Clubs.

PASSIONATE | INSPIRING | PROFESSIONAL

HOW TO APPLY

KEY DATES

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INTERVIEWS:

THURSDAY 8 / FRIDAY 9 OCTOBER 2026



CLICK HERE TO
APPLY TODAY!





GREATER MANCHESTER FOOTBALL

Manchester Football Association

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