

committed to helping everyone live their best life

Working for us is much more than just a job. You'll become one of our own, part of our inspiring Active Tameside family, bound together by a strong sense of belonging which only comes from like-minded people, passionate about helping people to live their best lives.

As an awarding winning and compassionate Charitable Trust we have your health, wellbeing and happiness at heart, offering excellent training, development and career progression, a host of benefits including a local government pension scheme and free Active Premier membership with access to all 7 of our facilities. Membership includes gym, classes, general swim, spa and exclusive Les Mills virtual classes on our app - all worth £37.29 per month.

So, what are you waiting for? Become part of something different and help us make a difference.

Maintenance Manager

Salary:	£34,823.14 p.a pro rata for part-time
Working hours:	21
Contract type:	Permanent
Closing date:	22 nd April 2026
Interview date:	30 th April 2026 or 5 th May 2026
Job Reference:	AT233

For an informal chat please call Aidan Gilmore 07821751087

how to apply

To apply for this position please fill out the form online or alternatively complete an application form and return it to **HR@activetameside.com** or Human Resources, Active Tameside, Active Ken Ward, Hattersley Road East, Hattersley, Hyde, SK14 3NL.

Application forms can be found on **www.activetameside.com/job-vacancies** or email **HR@activetameside.com**. For help or advice in completing the application form please contact Human Resources on 0161 366 4814.



here for Tameside, not for profit.

Active Tameside is a registered charity which means 100% of our profits go back into ensuring the best possible facilities and services for the Tameside community.

Find out more at [activetameside.com/charity](https://www.activetameside.com/charity)



[activetameside.com](https://www.activetameside.com)

job description

As a Maintenance Manager you will provide and manage a planned maintenance and breakdown service across Active Tameside managed facilities recording repair/servicing costs and monitoring expenditure. Ensuring Health & Safety compliance and Active Tameside facilities are maintained to a high standard.

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We offer a flexible shift pattern, which can be discussed during the interview. An example of the current shift arrangement is shown below:

Day	Shift	Hours
Monday		
Tuesday	8am – 3:30pm	7
Wednesday	8am – 3:30pm	7
Thursday	8am – 3:30pm	7
Friday		
Saturday		
Sunday		
		21

role profile

Role Title:	Maintenance Manager
Grade:	G
Date:	July 2025
Responsible to:	Area Operations Manager

Accountabilities:

All our roles play a key part in delivering our strategic themes to achieve our goals:

1. Respond to maintenance requests and undertake repairs and maintenance to buildings, plant, fixtures and fittings.
2. Carry out checks and assessments to ensure plant and equipment are operating in a correct manner and to maintain necessary records of plant, maintenance, building checks and schedules in accordance with the requirements of the quality assurance system.
3. Liaise with the Area Operations Managers in the planning of the maintenance and repair programme, determining logical work programmes and monitoring and prioritising as appropriate. To assist the Area Operations Manager in the re-planning of works to meet schedules and deadlines.
4. Review service contracts with providers, negotiate and set in place, ensuring best price and service with service providers for Active Tameside, in line with tendering process.

5. Manage staff and contractors to ensure that work is carried out to the appropriate quality standards and ensure that all plant, materials and contractors/sub-contractors are on site as required.
6. Ensure that works are carried out in good time and disruptions are minimised.
7. To source and obtain quotes for repairs and maintenance ensuring best value for the Active Tameside.
8. Provide day to day supervision of the Maintenance Team Leader and Maintenance assistant.
9. To assist the Area Operations Manager in setting the general repair and maintenance budgets, to administer delegated budgets and to approve minor expenditure as delegated by the Head of Operations.
10. To be responsible for the safe storage and maintenance of tools, equipment and materials.
11. Ensure maintenance checks and recalibration of measuring / monitoring equipment are successfully undertaken.
12. To operate information technology as provided by Active Tameside.
13. Ensure that the provisions of the Health and Safety at Work Act, Sports Trust Safety Policy and Codes of Safe Working Practice are complied with and that appropriate risk assessments for work/maintenance are undertaken.
14. To contribute to the development and review of policies and procedures.
15. To ensure that customer care is the major priority of service provision.
16. To ensure that the service is promoted efficiently, effectively and in keeping with the corporate image of Active Tameside.
17. To complete any relevant training courses in accordance with Active Tameside Business Plan.
18. To carry out such other duties as reasonably correspond to the general character of the post and are commensurate with its level of responsibility.

Requirements:

Our recruitment process will include you demonstrating these requirements from your application form, interview and/or assessment(s):

Knowledge

Pool Plant Operator

Trade Qualification

Knowledge in the operation of heating and ventilation systems

Sound practical knowledge of using a wide range of tools, specialist equipment and materials

IOSH Managing Safely

Experience

Experience in the operation of pool water treatment systems

Experience in basic plumbing

Previous experience in the management of maintenance of buildings

Awareness of general operating systems in pools and sports centres

Experience of the maintenance of plant/equipment/facilities

Experience of managing teams

Experience of budgeting and cost control experience

Skills

Ability to manage without direct supervision and make effective decisions in complex circumstances

Effective communication skills and the ability to communicate information to employees and customers

Ability to plan schedules and allocate resources

Ability to work under pressure

Hold a full valid Driving licence and be willing to commute between the Trusts facilities

Willingness to work flexibly when required

Essential Criteria – in bold *Desirable Criteria – in italics*

**our employee
lifecycle**



Hire me

Provide a job role that enables me to utilise my unique talents ensuring individuals are fit for purpose and success.

Develop me

I am supported by managers that will help me develop as an individual to be the best I can be.

Manage my performance

Provide an environment that promotes continuous learning and development. Managers and employees are clear on their mutual expectations and managers provide helpful and constructive feedback.

Engage and motivate me

I am able to participate in decisions that affect me and my team. And concerns I have are dealt with urgently with any issues dealt with sensitively and with emotional intelligence.

Thank me

My time and extra effort are recognised and appropriately rewarded. Leaders and managers show respect for my time.

Wish me farewell

My feedback is appreciated and may enable continued improvements in the workplace for others.