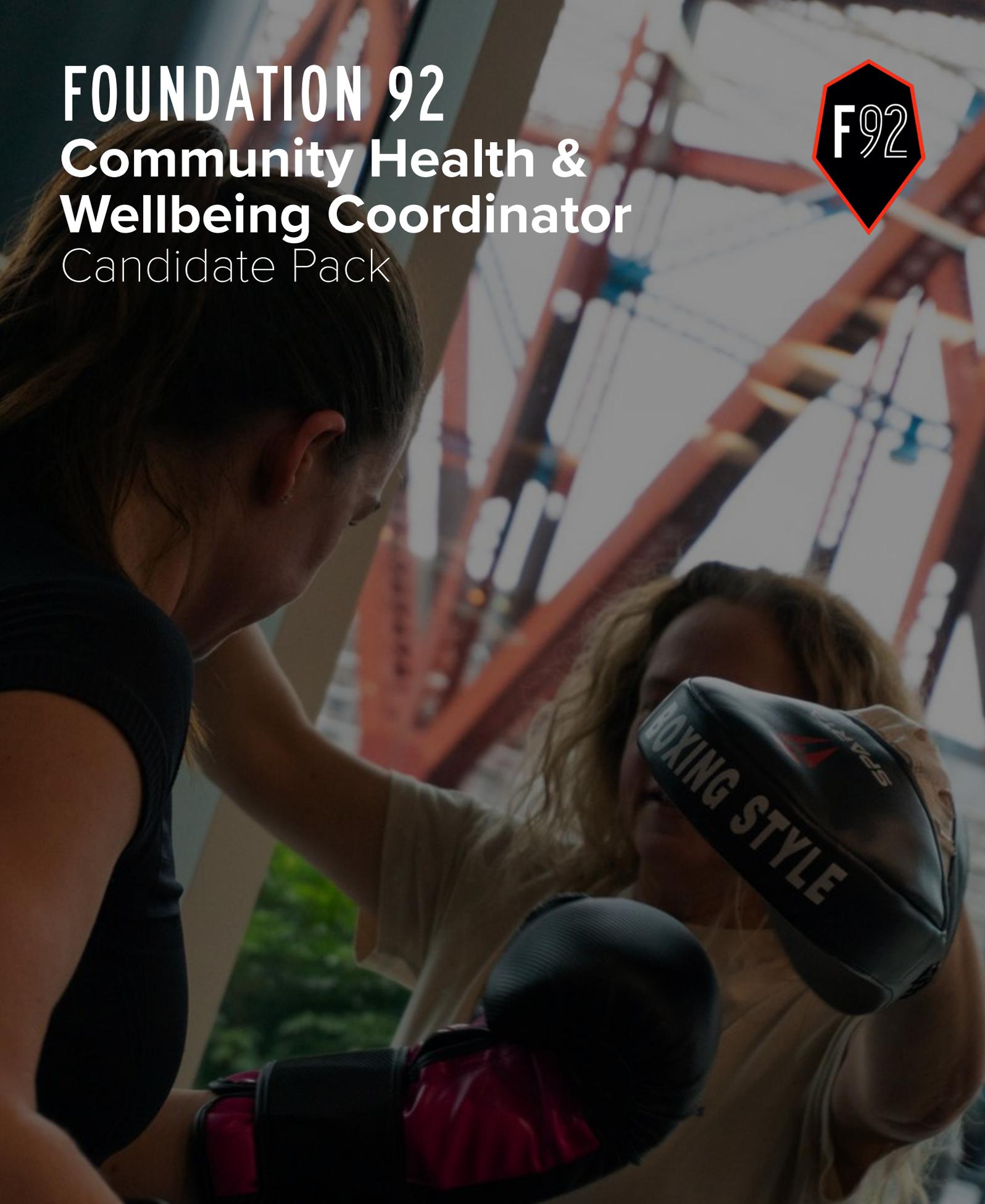


# FOUNDATION 92

## Community Health & Wellbeing Coordinator

### Candidate Pack



PRINCIPAL PARTNER

**1stCentral.**

# WELCOME TO FOUNDATION 92

Thank you for your interest in becoming the Education Manager at Foundation 92. It's an incredibly exciting time to join the Charity as we continue our journey to make a positive difference to the lives of people in Salford and Greater Manchester.

Using the universal hook of Football, Foundation 92 works to proactively engage with a wide and diverse cohort of residents across the city of Salford and the Greater Manchester communities, who otherwise may face significant disadvantage, disengagement and isolation, through no fault of their own.

## About the Role

Foundation 92 is looking to appoint a dedicated, committed and highly experienced Community Health and Wellbeing Coordinator who will both lead and directly deliver Foundation 92's far reaching and engaging Health and Wellbeing programmes.

We look forward to receiving your application.



# ABOUT FOUNDATION 92

**Foundation 92 is a Charity founded by the Class of '92 in 2018 to give back to communities and causes close to their heart, using the power of football. Sport has long been recognised as a significant tool to have a positive impact on the lives of people and communities.**

The Class of '92 co-own Salford City Football Club, which itself has undergone a significant period of change in recent years. Foundation 92 is the chosen Charity of Salford City Football Club.

The Club has a growing fan base and heightened profile, supported by local people as well as those from further afield. Some people from the local community face significant challenges on a daily basis and the Class of '92 wanted to help and support people to overcome some of those challenges, starting in Salford and then Greater Manchester.

Foundation 92 has identified a number of priority areas, based on its Founders' passion, together with evidence of need and consultation in the community.

These are; mental and physical wellbeing, engaging people with a disability, supporting people who are homeless, and engaging young people who are at risk or, or have committed offences.

## OUR SERVICES



EDUCATION &  
EMPLOYABILITY



HEALTH &  
WELLBEING



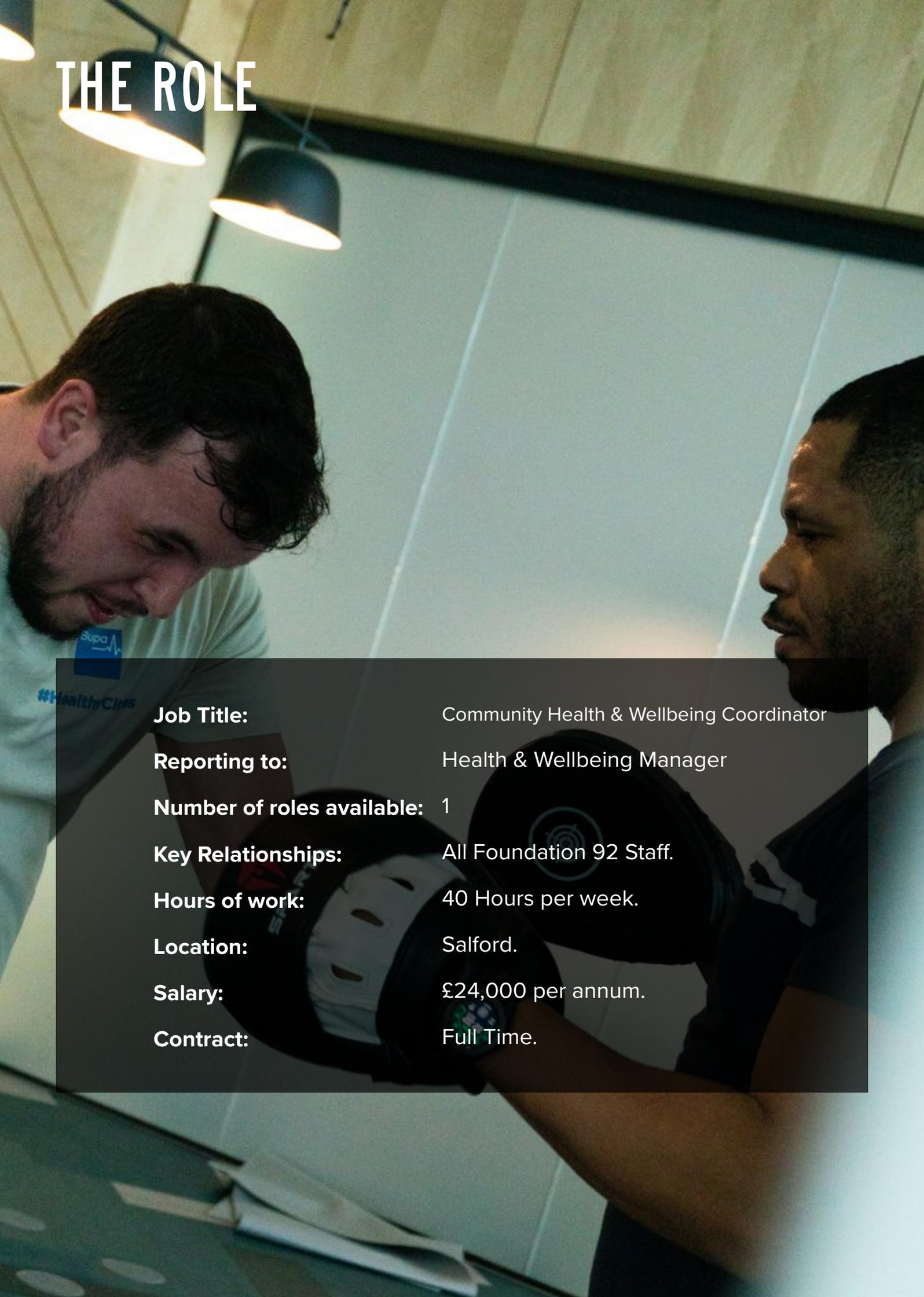
PARTICIPATION & COMMUNITY  
ENGAGEMENT

## OUR MISSION

*Using the power of sport and education to bring communities together.*

*Providing opportunities, inspiring one another and helping Greater Manchester to thrive.*

# THE ROLE



<b>Job Title:</b>	Community Health & Wellbeing Coordinator
<b>Reporting to:</b>	Health & Wellbeing Manager
<b>Number of roles available:</b>	1
<b>Key Relationships:</b>	All Foundation 92 Staff.
<b>Hours of work:</b>	40 Hours per week.
<b>Location:</b>	Salford.
<b>Salary:</b>	£24,000 per annum.
<b>Contract:</b>	Full Time.

# JOB DESCRIPTION

**Working throughout the Greater Manchester community, Foundation 92 is proud to deliver a wide and diverse range of high quality, high impact, sustainable health improvement, education, physical education and inclusion provision, which enables members of the community to lead healthy, positive and progressive lifestyles.**

Given the recent growth of Foundation 92's Health and Wellbeing department, Foundation 92 is looking to appoint a dedicated, committed and highly experienced Community Health and Wellbeing Coordinator who will both lead and directly deliver Foundation 92's far reaching and engaging Health and Wellbeing programmes.

The post holder will take direct responsibility for the following thematic themes which currently feature within Foundation 92's Health and Wellbeing programme;

- Weight Management Programme.
- Family Health Improvement and lifestyle support programme.
- Community mental wellbeing and healthy lifestyles programme.
- Community engagement and social inclusion programmes.
- Corporate Health initiatives
- Veterans' Health and Wellbeing Programmes

The post holder must possess a minimum of one National Governing Body Level 2 coaching qualification and/or Fitness instructor or Personal Training, alongside a vocational Health and Wellbeing qualification relevant to the diversity of this role, including relevant experience of the design, development and implementation of community-based Health and Wellbeing improvement programmes.

There will be an expectation for the post holder to be flexible in their approach to work, with an expectation of the post holder to work at least one evening per week.

# ROLE RESPONSIBILITIES

- To design, develop and deliver a range of high-quality health and wellbeing initiatives which are accessible to all ages.
- To deliver a range of sport, physical activity and healthy lifestyle opportunities which are safe, structured, progressive and engaging to all.
- Take responsibility for the creation of free to access football/ physical activity programmes for the Veterans/armed forces community.
- Take responsibility for the creation of free to access health and wellbeing programmes, for the Veterans/armed forces community.
- To accurately and effectively collect and record health and wellbeing data such as weight circumference, lifestyle questionnaires and physical measurements in a tactful and user-friendly manner.
- To support service users, through the provision of bespoke nutritional and healthy lifestyle advice, guidance and mentoring.
- To support delivery staff within the Health and Wellbeing team.
- To proactively and strategically promote both Foundation 92 and local partners' physical activity and wider engagement opportunities, enabling children, young people and adults to access ongoing physical activity provision.
- To work with and support service users to identify and overcome barriers to participation amongst target audiences, through the development of positive and beneficial working relationships with service users.
- Take direct responsibility for collation of impact data which will form an integral part of partner reporting.
- Commit to undertaking a range of ongoing personal CPD, particularly within the areas of; diet and lifestyle change and mental health.
- Support the ongoing maintenance and development of positive relationships with investors, partners and stakeholders, ensuring each programme within the Health and Wellbeing department is delivered as impactfully as possible.
- Work diligently and proactively with Health and Wellbeing Manager to source funding in order to develop new, place-based health improvement activities, which will include the acquisition of funding where required.

# ABOUT YOU

## **The post holders will have:**

- Excellent interpersonal skills
- Excellent communication skills
- Excellent eye for detail
- Experience in successfully managing stakeholder relationships.
- The ability to work towards and achieve targets set both internally by Foundation 92 and external partners.
- Excellent IT skills.
- The ability to work under pressure and to tight deadlines.
- Ability to work independently and as part of a team.
- Ability to lead and drive change.

## **This person will be;**

- self-motivated
- hard working
- enthusiastic
- a team player

## **The post holder will be expected to:**

- act with honesty and integrity at all times
- demonstrate high standards of personal conduct
- value and respect colleagues and other members of staff
- work with others to develop and improve our services
- take personal responsibility for their words and actions and the quality of service they deliver.

## **Benefits:**

- Company pension
- Employee discount
- Health & wellbeing programme
- Referral programme

## **Education:**

- Certificate of Higher Education (preferred)

## **Experience:**

- Health and Wellbeing: 1 year (preferred)
- Fitness or Coaching: 1 year (preferred)

## **Licence/Certification:**

- Driving Licence (required)

# HOW TO APPLY

In order to apply, you should submit the following to the Health & Wellbeing Manager at Foundation 92; Siobhan.McGarel at: **Siobhan.McGarel@Foundation92.co.uk**

- A one page statement
- A current CV
- Two references to support your application

All applicants will be notified whether they are invited to interview or unfortunately unsuccessful on this occasion.

Please put 'Community Health & Wellbeing Coordinator' in the subject line of your email.

Should you wish to have an informal conversation about the role, please contact;

**Siobhan McGarel, Health & Wellbeing Manager at Foundation 92**

**Siobhan.McGarel@Foundation92.co.uk**

# TERMS & CONDITIONS

## **Confidentiality**

Any information relating to people contacted by the Charity acquired in the course of duty must be treated in strictest confidence and must be discussed only within the confines of the work setting with the appropriate members of staff. Any information relating to staff acquired in the course of duty must be treated in the strictest confidence and must be discussed only with senior staff members.

## **Disclosure**

Because of the nature of the work for which you are applying, this post is exempt from the provisions of the Rehabilitation of Offenders Act 1974 by virtue of the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975. Applicants are not entitled, therefore, to withhold.

information about convictions which for other purposes are 'spent' under the provisions of the Act. In the event of employment, any failure to disclose such convictions could result in dismissal or disciplinary action by the Charity. Any information given will be completely confidential. Salford City Football Club is registered with the Disclosure and Barring Service for the purposes of obtaining Disclosures and is committed to the Disclosure Code of Practice.

The Club will work with the Foundation to support this process until such time that it is registered. The Charity has a Policy on the recruitment of ex-offenders and on the secure storage of Disclosures in line with the requirements of the Code of Practice (all available on request). Further information can be obtained from: <http://www.disclosure.gov.uk/>

If you are successful in your application, you will be required to obtain a Disclosure at the level decided upon by the Board of the Foundation.



**F92**

Registered  
Charity Number:  
**1180246**

Visit us online:  
**[www.Foundation92.co.uk](http://www.Foundation92.co.uk)**

Connect with us on Social Media  
**@Foundation92**